



Overview

- Highly motivated individual that easily adapts to changing circumstances
- Dedicated worker devoted to the success and advancement of employees
- Team player who takes pride and truly cares about sustaining relationships
- Progressive thinker with limitless motivation who strives to improve workplace efficiency

Key Words
[google](#) [sales](#) [team](#) [who](#) [efficiency](#) [web](#)
[built](#) [improve](#) [workplace](#) [overall](#)

Similar Resumes

Objective

- Obtain an internship at _____. where I can expand my knowledge of both hardware and software and improve my overall competitiveness in the technology field.

Employment History

2010 to Present	Co-Op Web Hosting Portal Administrator / Apprentice	Lake Elsinore, CA
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- Worked alongside company owner to hire a sales team and web designers, transformed a business monetized solely through Google advertisement into a self sufficient, employee-run subscription service with Google ad revenue continually generated as supplemental income.
 - Aided in transferring portals to newly developed software.
 - Made Hiring decisions and built a close relationship with employees, educated sales team in portal functionality and built a solid sales model.
 - Sustained web design client satisfaction by responding to e-mails and completing requests promptly.
 - Improved overall office efficiency by instituting shared spreadsheets through Google Documents and maintained high moral and a positive workplace environment by planning employee funded functions such as bowling night and movie night.

Education

2004 to 2008	Lake Elsinore High School High School Diploma	Wildomar, CA
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- Academic All-School Award
- 3.7 Graduating GPA

